



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460  
September 24, 2004

**MEMORANDUM**

**SUBJECT:** Change 4, FY 2004/2005 Superfund Program Implementation Manual (SPIM)

**FROM:** Paige Peck, Director (Acting)  
Resources Management Division, OSRTI  
*// Signature on file OSRTI //*  
John Michaud, Associate Director (Acting)  
Federal Facilities Restoration and Reuse Office, OSWER  
*// Signature on file OSRTI //*  
Monica Gardner, Chief  
Program Evaluation & Coordination Branch, OSRE  
*// Signature on file OSRTI //*  
Charlotte Englert, Acting Director  
Business Operation Center, OEM  
*// Signature on file OSRTI //*

**TO:** Address List (attached)

This document transmits Change 4 to OSWER Directive 9200.3-14-1G-Q, "Superfund Program Implementation Manual (SPIM), Fiscal Year 2004/2005".

**DOCUMENT**

The FY 04/05 SPIM was published in April 2003. Change 1 was approved on September 24, 2003. Change 2 was circulated for review on December 4, 2003 and approved on March 3, 2004. Change 3 was circulated for review on May 10, 2004, and approved on June 4, 2004. Change 4 was proposed and circulated for review on August 11, 2004; comments received on September 8, 2004. Please refer to the attached FY 04/05 SPIM Change 4 Log for a summary of the final changes. The log identifies changes to the SPIM driven by OSWER's response to OIG audit report number 2002-P-00016.

**IMPACT ON CERCLIS/WASTELAN**

Please see attached Impact Analysis.

**ACTION**

The SPIM is in a loose leaf, three ring binder format. Please remove the old materials from your FY04/05 SPIMs and insert the enclosed new materials. Changed or added text is redlined to assist you in identifying the changes. Addressees, also, will be sent revised WordPerfect (WP) files. If you have specific program questions, please contact the Subject Matter Expert identified on the change log or the last page of each section of the SPIM. Please contact Robert White (703-603-8873) for general SPIM questions. The FY04/05 SPIM can be found @ <http://www.epa.gov/superfund/action/process/spim04.htm> and will contain the updates for Change 4 in approximately 5 - 10 workdays.